

TRAINING CATALOGUE 2020



INTERNATIONAL COOPERATION
AND DEVELOPMENT INSTITUTE

INTERNATIONAL SEMINARS

TUNIS - HAMMAMET - PARIS



INSTITUTIONAL SUPPORT

CUSTOMIZED TRAINING

STUDY TRIPS

POST-TRAINING SUPPORT

DEVELOPMENT PROJECTS AND PROGRAMS

PUBLIC FINANCE

PROCUREMENT

MODERNIZATION OF PUBLIC
ADMINISTRATION

INFRASTRUCTURE

WASH, WATER, SANITATION AND HYGIENE

SUSTAINABLE DEVELOPMENT

CLIMATE CHANGE

AGRICULTURE, NUTRITION AND FOOD
SECURITY

SECRETARIAL AND ADMINISTRATION

TRADE UNION TRAINING

LEADERSHIP AND MANAGEMENT IN
ORGANIZATIONS

INTERNATIONAL FINANCIAL REPORTING
STANDARDS (IFRS)

BANKING

SHORT TERM TRAINING

ACCREDITATION IN AGRICULTURAL
DEVELOPMENT TRAINING



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CODEV International

We are embarking on a redesign of our curriculum and course offerings to support the overall objective of helping countries achieve micro-economic stability and sustainable growth.

CODEV International stands at the cutting edge in the development of capacity building training to be more responsive to developing countries' needs and purposes for success and prosperity, our in-depth capacity building training highlight real-world examples of policy and regulatory best practices that tackle today's most pressing issues.



CODEV International courses give participants the opportunity to build upon their professional insights, while differentiating themselves by acquiring knowledge in different areas of specialty, they are suitable for professionals at all stages of their career, delivered face to face providing maximum flexibility for participants, to enhance the impact of our trainings and meet the ever-growing demand of our mentees.

By enrolling in CODEV International, you show the initiative for wanting to broaden your skill set, increase your knowledge and enhance your resume.

At CODEV, we blend our core curriculum with innovative offerings and best practice teaching approaches.

Our engaging and challenging courses incorporate reflection and analytical thoughts and we offer a number of seminars to choose from, we provide an environment where participants encounter appropriate challenge in their intellectual pursuits and enhance their skillfulness.

Our participants will have the opportunity to choose from a broad range of topics and subtopics areas, acquire the skills that set them apart as they position themselves for growth, and reinvigorate their career. They will benefit from the connections they forge with professional peers, instructors and expert mentors.

We pride ourselves on being able to meet your exact requirement.

CODEV International

CODEV International, an independent organization geared towards capacity building and development support missions.

Seeking excellence, which is one of our valuable assets, has empowered us to design effective solutions performance to respond to our participants' needs. Our pragmatic and result-oriented approach has enabled us to succeed in our technical assistance missions to the satisfaction of our mentees and beneficiaries.

CODEV International, specializing in capacity building and technical support interventions in project management, public procurement, public governance and sustainable development. We offer on-site training, tailored to your needs upon request, in various countries, as well as capacity building seminars. CODEV International has succeeded to be one of the main tenors of the continent in its field. We are highly active and we have an impressive network of expert

consultants well recognized in their field of expertise to intervene in a complete panel of coherence and expertise.

Our institute has the objective to promote mentees' capabilities and worth by acquiring resources and integrating them in a way that leads to change in individual behavior and ultimately to more efficient and effective operations of institutions and organizations.

We are present in several sectors of activities, for instance, in public administration, private companies, and local authorities and in development institutions such as :

- + Sustainable development
- + Monitoring and evaluation of development projects and programs
- + Communication
- + Improvement of business climate
- + Environment
- + Agriculture



OUR MISSION

Our mission keeps us at the vanguard of professional opportunities for the African community; opportunities that make their insertion in a globalized world easier in such a way that will place them in a continuous process of professional evolution, generating new skills and capabilities within a practical, and applicable context.

With a comprehensive portfolio of activities and training programs, mentees will develop new skills through a broad array of expertise that enable them to pursue an applicable experience and professional development. We seek to be part of the professional success of our mentees by sharing our knowledge and expertise to attain the objective pursued through extensive technical cooperation programs

Our training programs embraces a multidimensional approach to sustainable development. In our institute, mentees will undergo several seminars, workshops and specialized activities in order to deliver more effective and engaging training programs, increase learning retention and enhance their methods of delivery.



MEETING WITH PROFESSIONAL MENTORS

The aim of these appointments organized by CODEV International is to help mentees develop their own skills, strategies and capabilities to tackle the next hurdle more effectively and to provide access to knowledge, situations or networks.



PARTICIPATION IN CONFERENCES AND FAIRS

In the course of the training program, we offer our mentees the opportunity to attend conferences and fairs in order to raise awareness about a particular theme and to enhance their capacity building.



OUR VISION

“A world in which knowledge-empowered people, institutions and organizations achieve results to overcome global challenges.”

Our Mission

“To develop capacities, enhance global decision-making and to support country level action for shaping a better future.”

CODEV International

Public Administration

Africa is struggling with the challenge of Human resource development, in particular with its public sector. An efficient and motivated public service is fundamental to governance and to the formulation and implementation of economic and social policy.

Anxious to contribute effectively to the development and improvement of public policies and state governance systems, CODEV International has placed public administration sector at the scale of its priorities. Since its creation, CODEV has pursued its mission to contribute to the emergence of an efficient public sector by helping governments, both at central and sub-national levels, in the implementation of Results Based Management (RBM) while offering innovative solutions to promote the quality of public programs and services.



We provides support and expertise to many public organizations, including cross-sectoral and sectoral ministries, deconcentrated or decentralized public-sector organizations, parastatal organizations, state-owned companies, technical and financial partners, etc, offering a rich and diverse range of consulting services, training programs and decision support system

Institutional SUPPORT

Institutional strengthening is a high priority for CODEV. It has always been an essential and central element of our activity since our inception.

Our initiative purposefully has paved the way for CODEV International to be the preferred destination for African managers and executives to develop and enhance their skills in a sustainable learning environment that advances capacity-building pursuits and enhance skills acquisition through the delivery of outstanding services, identifiable values, and exceptional experiences.

In short, we have a proven record of accomplishment, no matter what industry you are in; we have the tools and the experience necessary to customize the ideal solution to effectively train your employees.



CODEV provides a positive experience that defines success broadly. We contribute to improved performance in development projects and public institutions through better management of resources and capacity building .

OUR OATH IS TO PROVIDE OUR PARTICIPANTS WITH A HIGH-QUALITY SERVICE, SUBSTANTIALLY AND CONSTANTLY UPDATED TO MEET THEIR NEEDS AND EXPECTATIONS

We seek to impart an exceptional educational experience centered on high-quality practical instruction and a relevant curriculum. CODEV International inspires to meet participants' needs, provides a safe environment where diversity is supported and have up-to-date technology and facilities to make sure that participants can immediately begin transferring what they have learned to their daily work.

CODEV International is committed to offering you the best training seminars that help you achieve your goals and succeed in your projects. We seek to provide trainings that prepare each participant to face current and future major professional challenges.

A major part of our effort is to offer training opportunities to improve performance at both the personal and institutional level, which can be applied in a wide range of business sectors.

Mainstreaming Climate Change into **NATIONAL DEVELOPMENT**



Climate change poses a serious challenge to the attainment of the Millennium Development Goals. It is a major challenge at both national, regional levels. It will certainly affect all ecosystems as well as all human societies in different ways and in different degrees. It is therefore important to manage climate change risks as part of our development approach. Integrating climate change as a crosscutting issue in development plans will protect hard-won advances made to date and to be made in the future in reducing poverty worldwide. Such an integrated approach will make development more resilient by reducing climate impacts and identifying development opportunities that may otherwise be overlooked.

CODEV International provides policy and capacity development services on climate change to support developing countries respond to climate change impacts and integrate climate risks into national planning.

Mainstreaming climate change in planning and decision making processes is a crucial tool to ensure climate change adaptation. This approach involves taking into account risks and opportunities while putting in place adaptation measures that are attuned to the long-term vision of development.



Through these services, CODEV International supports national and sub-national governments to transform their development path to a low-emission and ecologically sustainable future.

CODEV International

Sustainable Development projects and programs

The world is faced with challenges in all three dimensions of sustainable development – economic, social and environmental. CODEV International aims towards contributing to the deliberations on sustainable development; strategies need to be ambitious, action-oriented and collaborative and to adapt to different levels of development. Achieving sustainable development will require global actions to deliver on the legitimate aspirations towards further economic and social progress, requiring growth and employment.

Faced with resource scarcity and capital shortages, the main concern of actors and development professionals is to implement actions and interventions that respond to the needs of populations expressed in terms of impacts and, effects and outcomes. CODEV International steps in to provide a coherent set of seminars aimed at project development managers, coordinators and professionals.

Our training programs are designed to meet the required needs of governments, donors and development aid agencies, we seek to lead participants towards the goals that we have defined to help acquire and retain skills longer. We have always endeavored to develop the most effective tools over the years; our mentors are determined to develop procedures for all training programs to identify barriers that are preventing skills from being applied and to increase productivity.



Study trips

Anxious to bring a better value to its services, CODEV International has a key role to play in the implementation of lively technical workshops by professionals and visits to major sites to promote the exchange of practices and experiences.



Cooperative AGREEMENT

Partnership CODEV – CAFRAD

CODEV International has signed a partnership agreement with the African Training and Research Centre in Administration for Development (CAFRAD) November 16, 2018, in Tangier – Morocco in order to participate actively in the development of the African continent through professional development and promoting partnerships and networking.



Partnership CODEV – Cadastre Minier RDC

CODEV International has signed a treaty protocol with the DRC's Mining Registry to carry out capacity building missions for the benefit of its managers. A first training workshop was conducted from 03 to 14 June 2019 in Kinshasa on «Skills Assessment Tools and Methods» for the benefit of 60 senior managers of CAMI who are holding the position of Directors, Provincial Directors, Head of Department and Head of Service.



Cooperative AGREEMENT

Partnership CODEV – ITAC

The Central African Institute of Labor (ITAC) entrusts CODEV International with the institutional support of its affiliates in 11 countries in Central Africa, namely: Angola, Burundi, Gabon, Cameroon, Equatorial Guinea, Republic, Democratic Republic of Congo, Republic of Congo, Rwanda, Central African Republic, Sao Tome and Principe and Chad for the 2019-2020-2021 mandate.



Partnership CODEV International - Ministry of the environment and sustainable development The Republic of Tunisia



Following a competitive bidding process, CODEV International has been mandated by the Tunisian Ministry of the environment and sustainable development for the training of teachers and inspectors of primary and basic education on the theme of «Education for Sustainable Development ESD» aimed at raising the awareness of young people and schoolchildren to the respect of the environment and making it possible to simulate changes in their present and environmental concerns.

This activity, held on October 2019, was scheduled in three similar sessions in the North, Center, and South of Tunisia



TRAINING CALENDAR 2020

TUNIS - PARIS - HAMMAMET



DEVELOPMENT PROJECTS AND PROGRAMS



Training calendar 2020

	Code	Period	Date	Location	Price €
DEVELOPMENT PROJECTS AND PROGRAMS					
monitoring and evaluation of development projects and programs	CIP1	2 weeks	From 16 to 27 March	Hammamet	3 600
Evaluation of educational projects and programs	CIP2	2 weeks	From 16 to 27 March	Tunis	3 600
Preparation and formulation of development projects: from strategy development to the loan negotiation process	CIP3	3 weeks	From 06 to 24 April	Tunis	4 400
NEW Accounting and financial management of projects-preparation of financial statements	CIP4	2 weeks	From 13 to 24 April	Tunis	3 600
Monitoring of projects and programs by geographic information systems (GIS)	CIP5	2 weeks	From 04 to 15 May	Hammamet	3 600
Strategic and operational planning of development projects and programs	CIP6	2 weeks	From 04 to 15 May	Tunis	3 600
NEW Preparation for PMP certification of the PMI	CIP7	2 weeks	From 18 to 29 May	Tunis	3 600
NEW Planning, implementation and monitoring and evaluation of projects and programs	CIP8	2 weeks	From 08 to 19 June	Tunis	3 600
NEW Management of Social Projects and Social Coaching	CIP9	2 weeks	From 15 to 26 June	Tunis	3 600
Resource Mobilization Techniques and Tools for Financing Development Projects and Programs	CIP10	2 weeks	From 06 to 17 July	Paris	3 600
Survey, Processing and Statistical Analysis Techniques	CIP11	2 weeks	From 06 to 17 July	Tunis	3 600
NEW Audit and control of development projects and programs	CIP12	2 weeks	From 03 to 14 August	Tunis	3 600
Communication for development C4D	CIP13	2 weeks	From 17 to 28 August	Paris	3 600
IT tools for monitoring and evaluation of development projects and programs	CIP14	3 weeks	From 07 to 25 September	Tunis	4 400
Monitoring & Evaluation of development projects and programs	CIP15	2 weeks	From 05 to 16 October	Tunis	3 600
Development projects and programs Coordinator	CIP16	3 weeks	From 02 to 20 November	Hammamet	4 400
NEW Project planning and project management processes (methods and techniques)	CIP17	2 weeks	From 14 to 25 December	Hammamet	3 600

PUBLIC FINANCE



Training calendar 2020

	Code	Period	Date	Location	Price €
PUBLIC FINANCE					
NEW Budget management, monitoring and analysis.	CIF1	2 weeks	From 16 to 27 March	Tunis	3 600
Macroeconomic forecasts and budgetary framework	CIF2	2 weeks	From 13 to 24 April	Hammamet	3 600
Financial and Budget Management Tools (GFOT, MTEF and program budget)	CIF3	3 weeks	From 04 to 22 May	Tunis	4 400
Budget and Accounting of Public Institutions and introduction to IPSAS	CIF5	2 weeks	From 06 July to 17 July	Tunis	3 600
Public debt management	CIF6	2 weeks	From 06 to 17 July	Tunis	3 600
Preparation, programming and results-based budget execution (MTEF, program budget)	CIF7	3 weeks	From 10 to 28 August	Tunis	4 400
Public financial management audit	CIF8	2 weeks	From 17 to 28 August	Tunis	3 600
NEW Results Based Management (RBM): Performance management	CIF9	2 weeks	From 07 to 18 September	Tunis	3 600
Implementation of the Institutional Act on Finance legislation (LOLF)	CIF10	2 weeks	From 14 to 25 September	Tunis	3 600
Evaluation of the Public Financial Management System according to the 2016 PEFA Methodology	CIF11	3 weeks	From 05 to 23 October	Paris	4 400
Macroeconomic data modeling a. Practical training : Structural multivariate models b. (VAR and VECM), Panel data models with direct application on Eviews	CIF12	2 weeks	From 12 to 23 October	Tunis	3 600
Control, Audit and Evaluation of Public Expenditure	CIF13	2 weeks	From 02 to 13 November	Tunis	3 600
NEW Principles of Public Accounting: Regulation, Standardization, Accounting Marketing and Financial Analysis of Public Accounts	CIF14	2 weeks	From 16 to 27 November	Hammamet	3 600
The new public manager and good governance	CIF15	2 weeks	From 07 to 18 December	Tunis	3 600

PROCUREMENT



Training calendar 2020

	Code	Period	Date	Location	Price €
PROCUREMENT					
NEW Accounting and financial monitoring of a public contract	CIM1	2 weeks	From 16 to 27 March	Hammamet	3 600
NEW Public Procurement Strategy: Defining and Developing a Public Purchasing Policy	CIM2	2 weeks	From 13 to 24 April	Tunis	3 600
NEW Advanced management of public procurement	CIM3	2 weeks	From 11 to 22 May	Tunis	3 600
NEW Public Procurement: Audit and Control	CIM4	2 weeks	From 15 to 26 June	Tunis	3 600
NEW Public procurement risk management	CIM5	2 weeks	From 13 to 24 July	Hammamet	3 600
Public procurement: Prevention and Management of claims and litigation	CIM6	2 weeks	From 3 to 14 August	Tunis	3 600
Procurement and execution of contracts; new reforms of the World Bank and AfDB (2016)	CIM7	3 weeks	From 7 to 25 September	Tunis	4 400
Procurement : Practical training on standard documents	CIM8	2 weeks	From 05 to 16 October	Tunis	3 600
NEW Dashboards in Public Procurement	CIM9	2 weeks	From 19 to 30 October	Tunis	3 600
Governance, management and regulation of procurement	CIM10	3 weeks	From 02 to 20 November	Tunis	4 400
Public Private Partnerships Management (PPP)	CIM11	2 weeks	From 16 to 27 November	Hammamet	3 600
Preparation and practical use of FIDIC contracts	CIM12	2 weeks	From 07 to 18 December	Tunis	3 600
NEW Public Procurement Plan, Budget, Program	CIM13	2 weeks	From 14 to 25 December	Tunis	3 600



MODERNIZATION OF PUBLIC ADMINISTRATION



Training calendar 2020

	Code	Period	Date	Location	Price €
MODERNIZATION OF PUBLIC ADMINISTRATION					
Electronic public contract procedures	CIT1	2 weeks	From 9 to 20 March	Tunis	3 600
NEW Dematerialization of processes and electronic archiving	CIT2	2 weeks	From 06 to 17 April	Tunis	3 600
NEW Change Management in Public Administration	CIT3	2 weeks	From 11 to 22 May	Paris	3 600
Develop and implement an information strategy	CIT4	2 weeks	From 08 to 19 June	Tunis	3 600
Use of ICTs for local development	CIT5	2 weeks	From 6 to 17 July	Tunis	3 600
NEW System Administration	CIT6	2 weeks	From 3 to 14 August	Tunis	3 600
NEW Reform, innovation and modernization of public administration	CIT7	2 weeks	From 17 to 28 August	Paris	3 600
Digital libraries and open archives	CIT8	2 weeks	From 14 to 25 September	Tunis	3 600
Implementation of an information monitoring system within development projects	CIT9	2 weeks	From 5 to 16 October	Tunis	3 600
NEW Networks and IT Security	CIT10	2 weeks	From 02 to 13 November	Tunis	3 600



INFRASTRUCTURE



Training calendar 2020

	Code	Period	Date	Location	Price €
INFRASTRUCTURE					
Organization, planning and site management	CI11	3 weeks	From 09 to 27 March	Hammamet	4 400
Urban Transport Planning	CI12	2 weeks	From 11 to 22 May	Tunis	3 600
Conduct of infrastructure works	CI13	2 weeks	From 15 to 26 June	Paris	3 600
Economic evaluation of road projects	CI14	2 weeks	From 13 to 24 August	Tunis	3 600
Road Safety Audit	CI15	2 weeks	From 17 to 28 August	Tunis	3 600
Governance of Road Safety	CI16	3 weeks	From 07 to 25 September	Tunis	4 400



Mrs FATOUMATA KOUMBADIO DIALLO

Ministry of National Education and Literacy, Guinea

» The reception was perfect, the mentors are well-qualified. I am impressed by the availability of the logistics team and the diversity of the touristic places. I discovered things that will remain etched in my memory.



WASH WATER, SANITATION, AND HYGIENE



Training calendar 2020

	Code	Period	Date	Location	Price €
WASH, WATER, SANITATION AND HYGIENE					
Geomatics for Integrated Water Resources Management (IWRM)	CIW1	2 weeks	From 11 to 22 May	Hammamet	3 600
Management of water and sanitation facilities (drinking water, rainwater and wastewater)	CIW2	2 weeks	From 15 to 26 June	Tunis	3 600
Participatory planning, monitoring and evaluation of drinking water supply and sanitation programs	CIW3	3 weeks	From 6 to 24 July	Tunis	4 400
Hygiene promotion: planning and management for behavioral change	CIW4	2 weeks	From 13 to 24 July	Paris	3 600
Road hydraulics	CIW5	2 weeks	From 17 to 28 August	Tunis	3 600
Promoting integrity in the water sector	CIW6	2 weeks	From 12 to 23 October	Tunis	3 600
NEW Design and dimensioning and modeling of sanitation works	CIW7	2 weeks	From 12 to 23 October	Tunis	3 600
NEW Implementation of infection prevention and control programs in the WASH sector	CIW8	2 weeks	From 02 to 13 November	Tunis	3 600



Mr YANNICK WENCESLAS MBAH MESSANGA

Technical Advisor / GIZ, Cameroon

“ The training provided allowed me to acquire new knowledge and to envisage new perspectives and orientations to enrich my field of expertise.

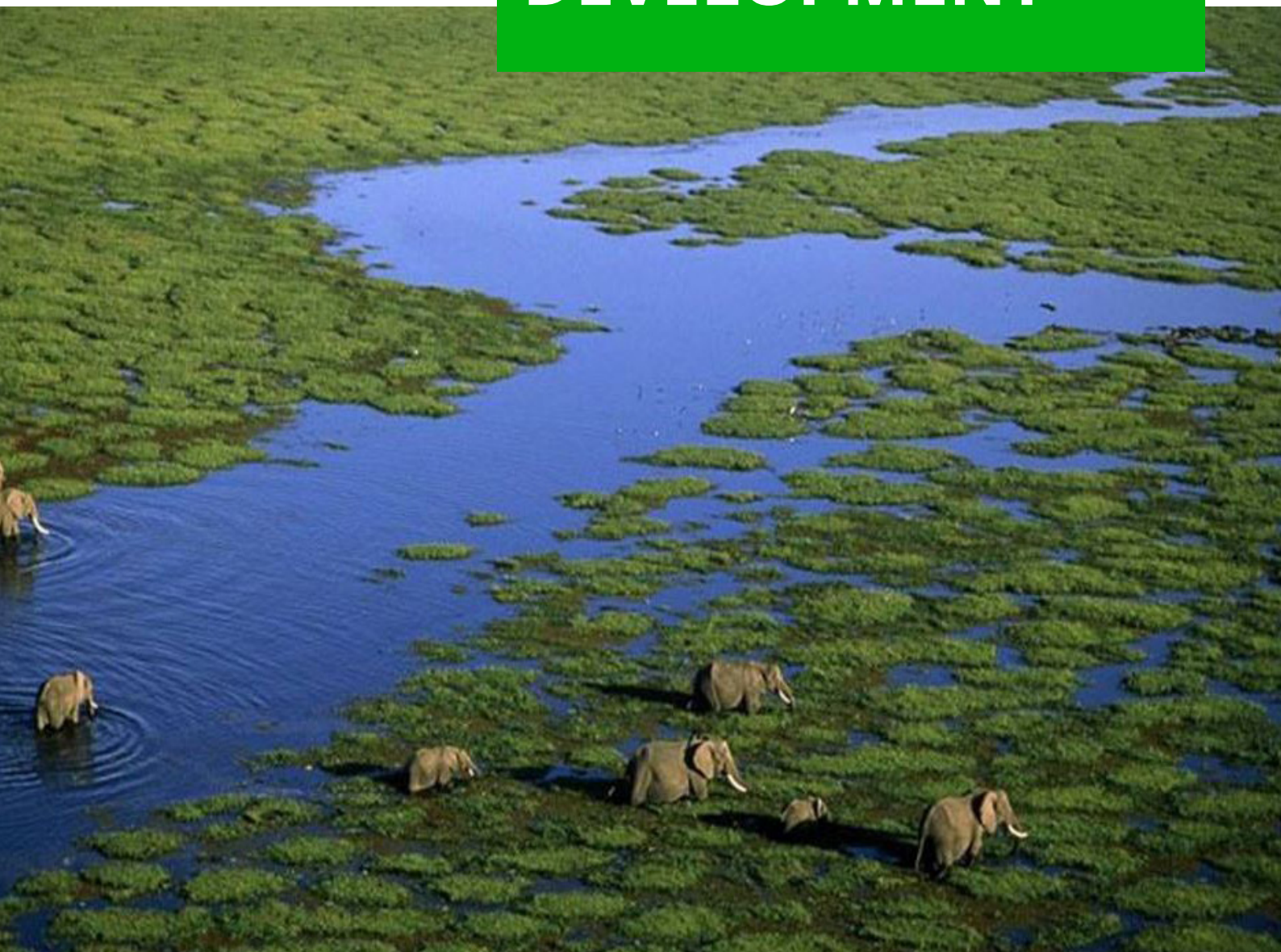


Mr BRÉHIMA SOGOBA

National Directorate of Rural Engineering, MALI

“ As the Head Office Monitoring & Evaluation and Statistical Structure, the training provided by CODEV International' well-qualified mentors allow me to significantly improve the analysis of basic data and provide accurate information to guide decision-making in my department.

SUSTAINABLE DEVELOPMENT



Training calendar 2020

	Code	Period	Date	Location	Price €
SUSTAINABLE DEVELOPMENT					
QHSE system (Quality / Hygiene / Safety / Environment)	CID1	2 weeks	From 10 to 21 August	Tunis	3 600
Mastering the geographic information system (GIS)	CID2	2 weeks	From 07 to 18 September	Tunis	3 600
World Bank Environmental and Social Safeguard Policies	CID3	3 weeks	From 07 to 25 September	Tunis	4 400
Environmental and social impact assessments and monitoring of ESMP	CID4	3 weeks	From 5 to 23 October	Tunis	4 400
Establishment of an environmental management system and standard 14 001	CID5	2 weeks	From 12 to 23 October	Tunis	3 600
Corporate Social Responsibility and Standard ISO 26000	CID6	3 weeks	From 9 to 27 November	Tunis	4 400
Implementation of the occupational health and safety system	CID7	2 weeks	From 16 to 27 November	Tunis	3 600



Mr EDZIMA ZOGO GUSTAVE

Monitoring and Evaluation Specialist, Gabon

☞ I was extremely impressed by the quality of the training provided. In addition, I was interested in the pedagogy and the attention given to the different trainees. The mentors are very competent. As a result, I will recommend this session to my colleagues who are in charge of monitoring and evaluation of projects and programs.

CLIMATE CHANGE



Training calendar 2020

	Code	Period	Date	Location	Price €
CLIMATE CHANGE					
NEW Integrating climate change into education programs	CIC1	2 weeks	From 16 to 27 March	Tunis	3 600
NEW Resilience analysis tools and sensitive local planning in climate change	CIC2	2 weeks	From 13 to 24 April	Tunis	3 600
Integrating climate change into national development planning and budgeting	CIC3	3 weeks	From 4 to 22 May	Hammamet	4 400
Assessing and Preventing environmental risk in urban area	CIC4	2 weeks	From 15 to 26 June	Paris	3 600
NEW Challenges, tools and methods of international negotiations on climate change	CIC5	2 weeks	From 10 to 21 August	Tunis	3 600
Implementation of a national adaptation plan to climate change	CIC6	3 weeks	From 07 to 25 September	Tunis	4 400
Climate-smart agriculture: adaptation and mitigation practices	CIC7	3 weeks	From 7 to 23 October	Hammamet	4400
Mainstreaming climate change Adaptation in urban areas	CIC8	2 weeks	From 12 to 23 November	Paris	3 600
Financing tools against climate change	CIC9	2 weeks	From 16 to 27 November	Tunis	3 600
NEW Adaptation to climate change in the health sector	CIC10	2 weeks	From 07 to 18 December	Hammamet	3 600

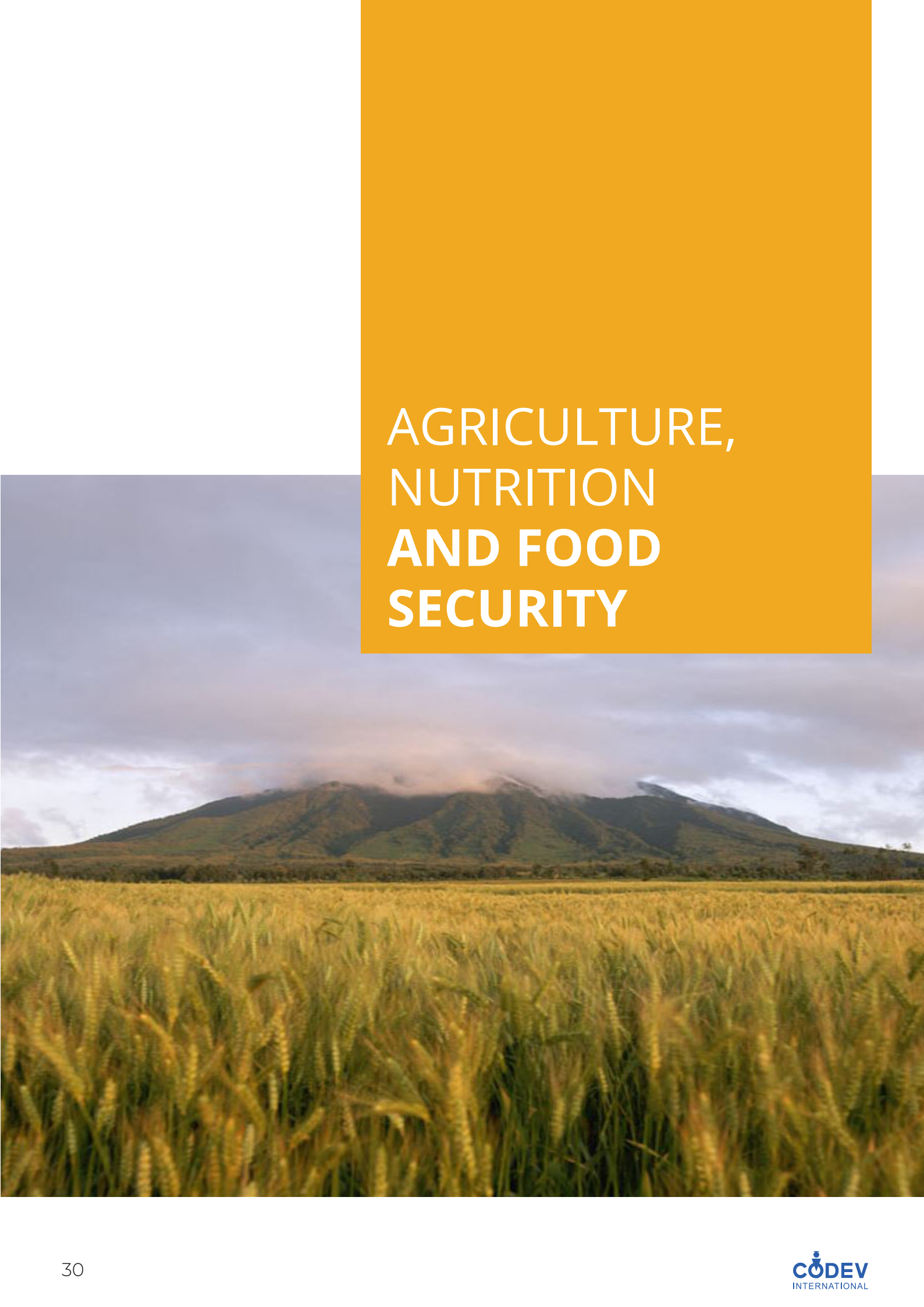


Mr Mafulu ISWAY Jeancy

Macroeconomic Department / GIZ Study Directorate,
Democratic Republic of Congo

“ We are flattered by the assistance of CODEV which been very flexible in relation to our requirements and also the kindness of the whole team.

We wish good luck to CODEV International in their pathway to success.



AGRICULTURE, NUTRITION AND FOOD SECURITY

Training calendar 2020

	Code	Period	Date	Location	Price €
AGRICULTURE, NUTRITION AND FOOD SECURITY					
Assessing Impact of Development Programs on Food Security	CIA1	3 weeks	From 06 to 27 April	Hammamet	4 400
Improving nutrition through agriculture and food systems	CIA2	2 weeks	From 4 to 15 May	Paris	3 600
Food Crisis Management: Reporting and Rapid Needs Assessment	CIA3	3 weeks	From 08 to 26 June	Tunis	4 400
Fishery statistics and data collection	CIA4	2 weeks	From 13 to 24 July	Tunis	3 600
Food Security Information Systems and Networks	CIA5	2 weeks	From 13 to 24 July	Tunis	3 600
Food security policies: formulation and implementation	CIA6	3 weeks	From 7 to 25 September	Tunis	4 400
Enhancing Resilience of vulnerable populations to food security	CIA7	3 weeks	From 5 to 23 October	Hammamet	4 400
Sector and chain based approach of agricultural and agri-food values	CIA8	2 weeks	From 7 to 18 December	Tunis	3 600
Agricultural Policy Development	CIA9	2 weeks	From 14 to 25 December	Tunis	3 600



Mr KAMAGATE TIDJANE AMADOU

FAO Policy and Institutions Expert Representation of Senegal

☞ If you are looking for both theoretical and practical training supported by high-level exchange of experiences in a friendly atmosphere and enhanced by fun activities, contact CODEV International.

SECRETARIAL AND ADMINISTRATION



Training calendar 2020

	Code	Period	Date	Location	Price €
SECRETARIAL AND ADMINISTRATION					
Developing Core Skills for Secretaries	CIS1	2 weeks	From 13 to 24 April	Tunis	3 600
Office and IT tools for secretaries and assistants	CIS2	2 weeks	From 2 to 13 November	Tunis	3 600



Mrs DOVILLEZ FLORENCE

Technical Assistant, GIZ, Natural Resources Management Program PROGRN

☞ Thank you to the whole team of CODEV, I had a pleasant stay, always in a very good atmosphere. The experts and trainers were always friendly and available. I learned a lot and hope to be able to put it into practice as part of my job.



TRADE UNION TRAINING



Training calendar 2020

	Code	Period	Date	Location	Price €
TRADE UNION TRAINING					
NEW Fighting poverty at work	CIB1	2 weeks	From 09 to 20 March	Hammamet	3 600
NEW Master the practice of labor law	CIB2	2 weeks	From 4 to 15 May	Tunis	3 600
NEW Occupational safety and health	CIB3	2 weeks	From 8 to 19 June	Paris	3 600
NEW Trade union laws	CIB4	2 weeks	From 6 to 17 July	Tunis	3 600
NEW Workplace gender equality	CIB5	2 weeks	From 17 to 28 August	Tunis	3 600
NEW Negotiation skills, human resources management and union communication with the media	CIB6	2 weeks	From 7 to 18 September	Paris	3 600
NEW News and innovations in prevention and safety at work	CIB7	2 weeks	From 5 to 16 October	Paris	3 600



Mr Etienne NGOUNIO GABIA

Senior Program Officer at FAO, Food and Agriculture Organization of the United Nations (FAO), Central African Republic

☞ I express my gratitude to the entire staff of CODEV International for the hospitality and expertise mobilized for the success of the training. Discussions on concepts, analysis tools, simulations and field visits are up to my expectations. This is an opportunity that I recommend to other executives looking for capacity building seminars.

LEADERSHIP AND MANAGEMENT IN ORGANIZATIONS



Training calendar 2020

	Code	Period	Date	Location	Price €
LEADERSHIP AND MANAGEMENT IN ORGANIZATIONS					
NEW Knowledge Transfer in Strategic Human Resource Management	CILM1	2 weeks	From 16 to 27 March	Tunis	3 600
NEW Communication and personal development	CILM2	2 weeks	From 13 to 24 April	Tunis	3 600
NEW Organization analysis and development	CILM3	2 weeks	From 11 to 22 May	Hammamet	3 600
NEW Leadership and project management	CILM4	2 weeks	From 15 to 26 June	Tunis	3 600
NEW Dynamic Functions of Human Resource Management	CILM5	2 weeks	From 13 to 24 July	Tunis	3 600
NEW Tools and methods for assessing skills	CILM6	2 weeks	From 17 to 28 August	Hammamet	3 600
NEW Predictive Management of Jobs and Skills	CILM7	2 weeks	From 14 to 25 September	Tunis	3 600
NEW Social reporting and HR dashboards	CILM8	2 weeks	From 19 to 30 October	Tunis	3 600
NEW Team Building & Team Cohesion	CILM9	2 weeks	From 16 to 27 November	Tunis	3 600



INTERNATIONAL
FINANCIAL
REPORTING
STANDARDS
IFRS



IFRS



Training calendar 2020

	Code	Period	Date	Location	Price €
INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS)					
NEW Basic Concepts and Principles of IFRS	CIIFRS1	1 week	From 11 to 15 May 2020	Tunis	1 800
NEW IFRS standards for assets, excluding financial instruments	CIIFRS2	2 weeks	From 15 to 26 June 2020	Tunis	3 600
NEW IFRS standards for liabilities, excluding financial instruments	CIIFRS3	2 weeks	From 13 to 24 July 2020	Tunis	3 600
NEW IFRS standards on income and expenses	CIIFRS4	1 week	From 10 to 14 August 2020	Tunis	1 800
NEW IFRS standards for financial instruments	CIIFRS5	2 weeks	From 07 to 18 September 2020	Tunis	3 600
NEW IFRS standards on particular topics	CIIFRS6	2 weeks	From 12 to 23 October 2020	Hammamet	3 600
NEW IFRS standards for the presentation of financial statements	CIIFRS7	1 week	From 16 to 20 November 2020	Tunis	1 800
NEW IFRS standard for SMEs	CIIFRS8	1 week	From 07 to 11 December 2020		1 800



BANKING



Training calendar 2020

	Code	Period	Date	Location	Price €
BANKING					
Equity Portfolio in banking: classification, evaluation and awareness.	CIBQ1	1 week	From 18 to 22 May 2020	Tunis	1 800
Off-Balance Sheet commitments in banking	CIBQ2	1 week	From 08 to 12 June 2020	Tunis	1 800
Implementation of multi-currency accounting in the banking sector	CIBQ3	1 week	From 06 to 10 July 2020	Tunis	1 800
Successful internal audit function in banks	CIBQ4	1 week	From 17 to 21 August 2020	Tunis	1 800
Bank guarantees: management, assessment and awareness	CIBQ5	1 week	From 21 to 25 September 2020	Paris	1 800
Basel standards and concepts: Basel I to Basel IV	CIBQ6	1 week	From 05 to 09 October 2020	Tunis	1 800
Internal control and anti-money laundering systems in banking	CIBQ7	1 week	From 26 to 30 October 2020	Tunis	1 800
NEW Bank regulatory compliance	CIBQ8	1 week	From 23 to 27 November 2020	Hammamet	1 800
NEW Management and risk assessment in banking institutions	CIBQ9	1 week	From 14 to 18 December 2020	Tunis	1 800



SHORT TERM TRAINING



Training calendar 2020

	Code	Period	Date	Location	Price €
SHORT TERM TRAINING					
NEW Database Management	CICD1	1 week	From 13 to 17 April	Tunis	1 800
Project Management in International Cooperation	CICD2	1 week	From 18 to 22 May	Paris	1 800
Female Entrepreneurship	CICD3	1 week	From 15 to 19 June	Tunis	1 800
Performance indicators for development projects and programs	CICD4	1 week	From 22 to 26 June	Paris	1 800
Communicating for Food Security	CICD5	1 week	From 6 to 10 July	Tunis	1 800
Project Management with Microsoft Project 2016	CICD6	1 week	From 5 to 9 October	Paris	1 800
NEW Development of a multimedia communication strategy within development projects and programs	CICD7	1 week	From 16 to 20 November	Hammamet	1 800



Mr VITA-MALELE GUELORA

First class office / FNPSS

Democratic Republic of Congo



I testify with certainty that CODEV is the perfect destination for capacity building training. Also, I testify that the regularity as well as the whole availability of the whole CODEV team were immaculate during my stay in Tunis



Mr RAMDE Ali

Transport Engineer at the Directorate of Land and Maritime Transport (DGTMM),

Permanent Secretariat of the Transport Sector Program (SP-PST) / Support Project for the Modernization of the Transport Sector (PAMOSSET)



Thank you to all CODEV' staff for their availability, their ability to respond quickly to the requirements of trainees and especially to the innovation of tailor-made training. Also, congratulations for their clarity, their seriousness, their rigor and professionalism and without forgetting the well-qualified trainers that CODEV has put at the disposal of the participants.

ACCREDITATION IN AGRICULTURAL DEVELOPMENT TRAINING



ACCREDITATION IN AGRICULTURAL DEVELOPMENT TRAINING




In partnership with
the National
Agronomic Institute
of Tunisia INAT

	Code	Period	Date	Location	Price €
CERTIFIED TRAINING IN AGRICULTURAL DEVELOPMENT 					
NEW Specialist Manager in innovation and valorization of Agro-Food Food Resources	MS-VIRA	2 weeks	From 16 to 27 March	Tunis	5 000
NEW Specialist Manager in Food Hygiene	MS-HA	2 weeks	From 13 to 24 April	Tunis	5 000
NEW Specialist Manager in Monitoring and Evaluation of Agricultural Projects	MS-SEPA	3 weeks	From 4 to 22 May	Hammamet	6 000
NEW Specialist Manager in Food Crisis Management	MS-GCA	3 weeks	From 8 to 26 June	Tunis	6 000
NEW Specialist Manager in Water and Sanitation Management	MS-GOEA	2 weeks	From 15 to 26 June	Hammamet	5 000
NEW Specialist Manager in Agricultural Entrepreneurship	MS-EA	2 weeks	From 13 to 24 July	Tunis	5 000
NEW Specialist Manager in Agricultural Management	MS-GA	2 weeks	From 10 to 21 August	Tunis	5 000
NEW Specialist Manager in Food Security Policies	MS-PSA	3 weeks	From 7 to 25 September	Tunis	6 000
NEW Specialist Manager in Environmental Safeguarding	MS-SE	2 weeks	From 14 to 25 September	Tunis	5 000
NEW Specialist Manager in Participatory Management of Natural Resources	MS-GPRN	3 weeks	From 5 to 23 October	Hammamet	6 000
NEW Specialist Manager in Agrifood Management	MS-GAG	3 weeks	From 7 to 23 October	Hammamet	6 000
NEW Specialist Manager in Environmental Management System	MS-SME	2 weeks	From 09 to 20 November	Tunis	5 000
NEW Specialist Manager in Sustainable Management of Water Resources	MS-GDRE	2 weeks	From 7 to 18 December	Tunis	5 000



Mr Sylvestre SIMYELI

Chief Community Mobilization Section,
Ministry of Primary and Secondary Education, Togo

 I take this opportunity to express my gratitude for the training provided in “World Bank Environmental and Social Safeguard Policies” that CODEV has offered me. I assure you that upon my return to the country, I was promoted as a new environmentalist. All my gratitude to the entire CODEV team and mentors.

ACCREDITATION IN AGRICULTURAL DEVELOPMENT TRAINING



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the National
Agronomic Institute
of Tunisia INAT

Qualifications awarded by accredited and respected institutions are an essential requirement of any professionals. With an ever-increasing demand for qualified staff, most employers offer enhanced career opportunities to candidates who have certified qualifications and relevant experience.

The requirement for certification is growing and can theoretically give you a head start to climb into the higher echelons of management or boost your professional development.



CODEV International has signed a partnership with the National Agronomic Institute of Tunisia (INAT), the first and oldest School of Engineering in Africa, we deliver certificates of skills that revolve around the following professions:

Specialist Manager in innovation and valorization of Agro-Food Resources

Specialist Manager in Food Hygiene

Specialist Manager in Monitoring and Evaluation of Agricultural Projects

Specialist Manager in Food Crisis Management

Specialist Manager in Water and Sanitation Management

Specialist Manager in Agricultural Entrepreneurship

Specialist Manager in Agricultural Management

Specialist Manager in Food Security Policies

Specialist Manager in Environmental Safeguarding

Specialist Manager in Participatory Management of Natural Resources

Specialist Manager in Agrifood Management

Specialist Manager in Environmental Management System

Specialist Manager in Sustainable Management of Water Resources

+ *The benefits of CODEV International Accreditation:*

- *Have an international recognition of your skill*
- *Gain the trust of your relevant stakeholders*
- *Promote your career*

Being major benchmarks for qualification and skills, professional certifications are an essential element of the professionalization of teams and the quality of service provided to beneficiaries and users who have become increasingly demanding in both the private and public sectors.

All of our training seminars in agricultural development are accredited by the National Agronomic Institute of Tunisia (INAT) as providing evaluated quality content that teaches good practice standards.

ACCREDITATION APPROACH



In partnership with
the National
Agronomic Institute
of Tunisia INAT

The accreditation of training programs consist of theoretical and practical training courses divided into competency units aimed at acquiring participants with the skills and knowledge necessary for the effective exercise of their duties.

The accreditation of skills is obtained after a rigorous evaluation by a panel of internationally renowned experts jointly appointed by CODEV International and INAT.



SYSTEMATIC APPROACH TO TRAINING

CODEV International has developed a coherent set of seminars aimed at project development managers, coordinators, and professionals. Our training programs are designed to meet the required needs of governments, donors and development aid agencies.

CODEV provides seminars around activities that are most likely to lead participants towards the goals that we have defined to help acquire and retain skills longer. For example, writing, discussions, fieldwork, service learning, problem-solving or small group collaboration. Since its creation, it has always endeavored to develop the most effective tools over the years, rich with its achievements and its journey in terms of capacity-building and technical assistance has shaped the way to attain a great deal of experience in training course design. Thanks to our highly qualified mentors, CODEV International is capable of delivering an evaluative training program to answer any questions and ensure general satisfaction. Our mentors are determined to develop procedures for all training programs to identify barriers that are preventing skills from being applied and to increase productivity.

We provide our participants with reliable course content and instructions that will enable them to master the abilities they envisioned into practice. These key benefits make the training process an attractive challenge for the human resource development function. Our trainers ensure to undertake theoretically robust, methodologically rigorous, innovative research that has an impact on academic discourse, policy, professional and practice to strengthen their participant's abilities to reflect and increase their self-esteem, confidence and self-awareness. The primary objective of our training course design and development services is to develop content that meets the needs of our participants. Our instructional materials, course syllabus, and learning outcomes are reviewed periodically to ensure they meet program standards.



KNOWLEDGE

Development of fundamental principles and concepts of the addressed theme

Case studies, On-site visits and meeting with professional mentors

EXPERTISE



EVALUATION

Evaluation of skills acquisition bestowed upon mentees.

Training Impact Assessment (Post Training Support)

CUSTOMIZED TRAININGS

Whether your business is in need of a customized training program. CODEV International is ready to help, we will present you with options that are in line with your specific training goals and Time frame.

At the request of institutions, development projects, governments or donors we offer training sessions based on your unique requirements that can best meet your needs and your organization's desired outcomes. Our tailor-made seminars can be delivered in your country, at venues of your choice, at any time and adapted to your specific needs.

Through careful analysis of our mentees' requirements, we design training programs that match their specific needs.

The total budget varies according to the length, number of trainers and incidental expenses.

1

DEFINE YOUR TERMS OF REFERENCE

You can also select one or more training themes from the trainings we offer in our training centers that we will adapt to your needs.

DECIDE ON THE TIME PERIOD FOR EACH TRAINING PROGRAM

We deliver training on your schedule

2

3

SEND US YOUR REQUEST FOR PROPOSAL

Send an email to registration@codev-international.com

POST-TRAINING SUPPORT

CODEV International ensures that all the mentees, regardless of where they are located, have access to all the information needed. Thus, post-training support is provided to our participants to strengthen their practical skills and their decision-making processes. We put at your disposal continuous assistance through attentive listening and dialogue for whole year starting from the ending date of the training session to help you with any further information you may require

Training Venues

Perfectly tailored space to run your training

CODEV International endeavors to make training opportunities more accessible to its participants.

+ *CODEV International training center*

Most of our training seminars take place at the group's headquarters which is designed to exacting standards and high specifications to provide the best learning conditions.

Training is not only available at CODEV International's headquarters. The courses can also be held on-site, and at a variety of regional training locations. As always, we strive to offer our portfolio as close to our participant's as possible. Our latest list of additional training locations is shown below:

+ *In Hammamet, located on the shore of the Mediterranean Sea. It is one of the most popular tourist attractions in Tunisia*

+ *In Paris, is the capital and most populous city of France*

EXPERIENCED STAFF

Our professional support staff are always on-hand to make sure your training runs smoothly.

ON-SITE CATERING

At the training center, snacks and refreshments are served during class days, free of charge.



HOSPITALITY



CODEV International's team picks you up from the airport, takes you to your hotel and assists you during your entire stay. They also accompany you whenever is needed and respond quickly to your every-day needs..

ACCOMMODATION



CODEV International has negotiated for its Participants a special accommodation; our team will guide you during the Booking process at the hotel. Please do not hesitate to contact us for further details.

REGISTRATION

Participants who are interested in our Training programs are required to register online on our website www.codev-International.com/en by completing the Registration form or by sending an email to :

registration@codev-International.com and we will get back to you with all the information needed to begin the administrative procedures



17 Avenue de Jugurtha
Mutuelle ville 1082 Tunis Tunisie
Phone. : + 216 71 844 645
Fax : + 216 71 894 685

registration@codev-international.com
www.codevformation.com/en

SIGHTSEEING TOURS



We are seeking to reach perfection in delivering the best training seminars to our mentees. CODEV International organizes weekend tours to various locations of interest, Visits to the Tunisian seaside resorts, the most prestigious ones in the Mediterranean and to Archaeological sites to discover the Carthaginian Civilization.



VISA PROCEDURE



CODEV International will take charge of all the formalities to grant visas and residence to all its foreign participants throughout the Duration of the training in Tunisia.

In fact, Participants are required to provide the following documents:

- + Scanned copy of the passport
- + Electronic Copy of Bank Swift
- + Electronic copy of Plane ticket

The file will be completed by the Pre-registration and hotel reservation, and then the required documents will be submitted at the Ministry of the Interior affair

UNRIVALED CUSTOMER SERVICE

Our team will assist you during the entire registration process . We will respond quickly and accurately to your enquiries and provide ongoing assistance until you reach your destination.



How to Register

1. Choose your training seminar:

- a. we have 21 training seminars in different areas
- b. you can choose your own tailor-made seminar adapted to your specific needs

2. Register:

- a. Online at www.codevformation.com/en
- b. By email : registration@codev-international.com
- c. By Telephone : +216 71 844 645

Our customer service team will send you the necessary administrative and financial documents as well as additional information

3. Complete the administrative procedures:

(Funding, work order, visas and plane ticket)

Our customer service team assists you with information and guidance about the hotels in the proximity of the learning center, we have negotiated preferential rates for you.

4. Pay the registration fees by bank transfer to the order of CODEV International

5. Enjoy unrivaled hospitality:

Our logistic team will meet you at the airport whatever the date and time of your arrival and take you to your hotel.

At training center, our team will offer you coffee and provide on-site assistance

8. Post training support:

we ensure that all participants regardless of where they are located have access to all information needed

7. Discover our various destinations during trips organized by our logistic team on the weekends

6. Learn, apply and share knowledge:

With skilled trainers who use advanced tools, active and practical teaching methods You will also benefit from the experience of participants from all over the world in the same professional field



REGISTRATION **FORM**

Training Topics

Theme :

Date :

Place :

Department, Project or Company

Name:

Country :

Address :

City:

Phone:

Fax :

E-mail :

Participants

Mrs:

Mr:

Name / surname :

Function :

Department:

E-mail :

Phone:

Place:

Date:

Stamp and Signature